

**Dianne Feinstein Elem. School PTA  
Minutes of the Executive Board Meeting**

**Date: 9/18/2008**

**Call to Order:** Past President Carroll called the meeting to order at 6:05 pm.

**Attendance**

**Exec. Board:** Susan Nakayama, President  
Vacant, Vice President  
Anson Wu, Secretary  
Karen Mitguard, Treasurer  
Kate Dunham, Historian  
Christine Devivo, Auditor  
Kathleen Carroll, Past President  
Michelle Chang, Principal  
Nicole Small, Teacher Representative

**Agenda item:**

1. Vote to replace President Johnson, resignation on 9/16/2008.  
MMP to waive 10 day notice for vote for President. (7-0-0)  
Exec. Board voted Susan Nakayama to serve as President (7-0-0)  
Vote for VP deferred to later meeting.
  
2. Audit report and recommendations by Rich Gonzales, '07-'08 Auditor.  
(See enclosed report.)
  
3. Past President Carroll requested to be excused for remainder of EB meeting and future meetings.
  
3. Vote for Parliamentarian.  
Exec. Board voted Eric Law as Parliamentarian. (6-0-1)

**Unfinished Business:**

1. DFES Carnival – Carnival Committee requested to submit written motion to EB.

**Presentation of Bills:**

1. No reimbursement requests at this time. Teacher reimbursement forms are required to be submitted to Principal Chang before submission to PTA EB.

**Adjournment:** President Nakayama adjourned the meeting at 8:00 pm.