

**Dianne Feinstein Elem. School PTA
Minutes of the General Assembly Meeting**

Date: 2/11/2009

Call to Order: President Susan Nakayama called the meeting to order at 6:40pm

Exec. Board Attendance:

Susan Nakayama, President
Toni Essex, Vice President
Rich Gonzales, Auditor
Liz Isaacs, Comm. Building Chair
Richard Untalan, Interim Secretary

Erik Rapoport, Parliamentarian
Michelle Chang, Principal
Kate Aks, Membership Chair

Agenda Item:

I. Announcements

- Special Guest Speaker: District 4 Supervisor Carmen Chu to speak on suspicious Health establishment on Vicente.
- Reporter Vic Lee Channel 7 ABC news to film meeting.

Summary

1. She touched on possible changes to the cities business legislation policy on zoning, health and business permits, regulations and conditions for opening a business in city neighborhoods.
2. The San Francisco Police Department's vice crimes unit is aware of the Vicente establishment. Establishments of this nature are not just in our neighborhood but are prevalent throughout the city.
4. The challenges the Department of Public Health and City Attorney's office are having with notifying landlords or business owners of the business practices or violations that are taking place. She briefly discussed each department's role and the difficulties in regulating the activity in these types of establishments.
5. Vic Lee from Channel 7 ABC news attended PTA meeting. Vic Lee and crew filmed and conducted interviews for a story he is doing on (brothels) in our city neighborhoods to be aired sometime this April.

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PTA's Position on Subject

1. Continue to apply pressure to the city and hold them accountable through emails and phone calls.
2. Focus on removing the establishment that directly is affecting our school.
3. Keep establishment in the spotlight through alerting the police department of suspicious activities, community awareness and support of the local church.
4. Possible neighborhood watch or web cam set-up.

Old Business

I. Administrative

- January General and Executive Minutes read and **approved**.

II. Treasurer

1. For the time period Aug 1, 2008 through Feb 10, 2009 the Profit and Loss statement shows the PTA is \$-2,121.85 to date.
 2. President Susan Nakayama would like to revisit the PTA budget in March.
 3. Discussion on further grant writing and research on possible grants that we may be overlooking for our PTA needs.
 4. Contact Supervisor Carmen Chu's office regarding grants for our community. Katie from Carmen's office mentioned that there were some grants that the community did not apply for.
 5. PTA needs to set up and identify a Grant writing committee.
 6. Additional fundraising is needed to shore up PTA expenses and maintain an operating budget.
- **Treasurer(s) Report**-Financial Statement Jan 14, 2009- Feb 10, 2009. Financial Secretary report **approved unanimously 16-0-0**

Principal's Report

- Judy off for two weeks and there is temporary replacement for her until she returns.
- Until Judy returns any monetary transactions or donations should be given to Principal Chang.
- Teacher layoff notices at least three to be sent out by March 15, 2009.

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- Letter writing needed to support our Teacher's. Letter writing to the Unified School district and City Hall for teacher support and possible rainy day money release.

Executive Board (s) Members Reports

- **DFES PTA Executive Board Members Nominating Committee for 2009-2010.** Search for New Board candidates.
 1. Combination of PTA members and Teachers. February thru April 2009 present slate to PTA for voting. Two-month process.
 2. Committee will be overseen by a Chairperson and Parliamentarian
 3. Information to be sent to PTA members for potential candidates to fill committee positions.

- PTA safe to be purchased and secured in the principal's office.

MOTIONS

1. Reimbursement to parent (Halloween Chair) for Halloween carnival \$212.76 over budget. Note: no receipts car was broken into.
Approved 17-0-1
2. Reimbursement for donated copier to be moved from person's office to DFES community room. This payment is not included in the current budget but approved last year. Delivery fee: \$292.37
Approved unanimously.
3. Fundraising opportunity allowing small businesses to insert advertising for a fee into the Wednesday envelope. Motion **tabled** to be discussed at the next EB meeting to develop possible framework for motion.
4. Revised motion from Garden Committee to pay for Gardener's salary \$1560.00 school year 2009.
Approved unanimously.
5. Teacher Mr. Sova to attend a 3 day National Conference on Differential Instruction at the cost of \$539.00, **tabled** at this time until more information is provided from Mr. Sova. Mr. Sova to discuss with SSC to insure that it falls within the current curriculum guidelines.

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New Business

Fundraising:

School Carnival: OLD TIME SAN FRANCISCO

Committee Chair reports: Matt Mitguard

Pinewood Derby cars are available for pre-sale sometime in March.

The Pinewood Derby will help teach kids about design, aero dynamics, and competition. If you have never participated in a derby race don't miss it. The experience will bring joy and fond memories for you and your children for years to come.

Carnival May 2, 2009 all classrooms have signed up for game booths. The committee is there to support the classrooms with design, construction and prizes if necessary.

- Theme:
- Pinewood derby races
- Looking into reaching out to local talent or the DFES community to perform at the carnival.

Auction Update: Soko

Event: SEEDS OF SUCCESS

Encourage family and friends to attend auction or solicit for auction donations.

- Goal is to raise \$25,000.00.
- Donation outreach letters distributed
- Tickets: \$20.00 incl. drinks
- \$19000.00 in donations received to date.
- Senator Dianne Feinstein to attend

School Community Reports: Liz Isaacs

Upcoming Events

- Class room Dinners
 - Feb 18 Second grade class
 - Feb 26 Third grade class
 - Mar 4-5 Fourth and Fifth grade classes
- Mar 16 Dance lessons
- May 6 New Family Orientation
- May 30 Pancake breakfast

Adjournment:

President Nakayama adjourned the meeting at 8:40pm.