

**Dianne Feinstein Elementary School
School Site Council Meeting
2/19/09**

Michelle Chang (Principal)
Rickey Jones (Chair, parent)
Joshua Mates (Vice Chair, parent)
Paula Larink (Secretary, parent)
Simone Peters (parent)
Nicole Small (teacher)
Alison Finnegan (teacher alternate)
Aaron Neimark (teacher)
Dan Ryan (community member)
School Community Members

Welcome and Minutes Review

Vice Chair Joshua Mates called the meeting to order, welcomed the community members in attendance, and explained the format of the meeting. The council reviewed the January minutes. Joshua made a motion to approve them. Michelle seconded the motion.

The motion passed: In favor (7), Opposed (0), Abstain (0)

Norms Review

Joshua asked Paula to review the norms created by the SSC in earlier SSC meetings as they had never been formally reviewed. A handout was passed out, and the attendees reviewed them aloud as preparation for the next portion of the meeting. The primary points outlined highlighted respect, open communication, open mindedness, and our responsibilities to each other as SSC members, attendees, and the school community at large.

Joshua and Rickey then offered information about how the topic of aftercare would be handled in the meeting. They explained the “café’ conversations” model, which allowed every person in attendance to share his or her views in a small group setting. The attendees broke out into three groups and were lead by SSC members in a single question. All attendees were asked if they had a child in the aftercare program.

Group One discussed, “What do you like about the current program?”

Group Two discussed, “What are the components of an ideal program? (What does the ideal program look like to you?)

Group Three discussed, “How satisfied are you with the current YMCA program?”

The groups had 20 minutes to share their responses before rotating to another station where different SSC members would ask a new question. Notes were taken and SSC members planned to compile the data to get an understanding of the topics most important to parents with children in the aftercare program. The majority of community members stayed for the full discussion, moving to each of the three stations to offer their feedback. Then SSC members met to address other meeting topics:

Survey

Late in 2008, the SSC agreed to conduct a satisfaction survey in the school community to support efforts in the Balanced Score Card work. SSC members decided to work in the BSC breakout groups that were formed previously. Each of the groups agreed to meet prior to the March meeting to formulate a draft survey consisting of three to five questions for each of the three BSC topics (Access and Equity, Joyful Learning, and Accountability). Michelle promised to send existing surveys to SSC members for samples. All agreed to complete the survey draft by the first week in March, finalize the survey in the March meeting and distribute it to the school community shortly thereafter. The SSC would like to have surveys returned by March 31st to have enough time to tally the data and present it to the district by April 15th.

Budget

\$3000 in LEP was set aside in September to pay extended hours to teachers to tutor ELL students after school. Teachers recommended students from their classrooms to participate in these sessions. After compiling the list of students, it was found that \$3000 was not enough to serve all of the students recommended. The ELAC and teachers made a recommendation to move \$2423 in LEP funds earmarked to pay for a consultant, to extended hours to pay for the teachers to tutor these ELL students after school.

Michelle made a motion to move the \$2423 from LEP (consultants) to extended hours to pay teachers for tutoring. Rickey seconded the motion.

The motion passed: In favor (7), Opposed (0), Abstain (0)

\$3000 was set aside for consultant fees to pay for a peer mediator. The teachers requested someone paid and trained for yard duty at recess and lunch and to problem solve. The district has not been able to find someone to fill the position so the SSC considered moving the funds to another area since it is so late in the year. Discussion included using the monies for supplies, underserved populations, or professional development for teachers that would support BSC goals. The SSC discussed moving the monies to supplies as an initial step since it was the fairest use of the monies and they could be reallocated if desired and requests were made.

Rickey made a motion to reallocate the \$3000 set aside for a peer mediator to supplies. Michelle seconded the motion.

The motion passed: In favor (7), Opposed (0), Abstain (0)

BSC

There were no updates at the time of the meeting.

Afterschool

The SSC planned to 1) offer additional time for community members who could not attend the meeting to offer their feedback, 2) tally survey results prior to the March meeting and to 3) review all aftercare information in the March meeting and encourage all community members to participate prior to decision making

New Business

No new business was discussed. Paula made a motion to close the meeting. Aaron seconded the motion.

The motion passed: In favor (6), Opposed (0), Abstain (0)