

Dianne Feinstein Elementary School
Final Minutes of the School Site Council

10/16/08

Call to Order: Principal Michelle Chang called the meeting to order at 5:20 p.m.

In attendance:

Nicole Small, SSC member
Michelle Chang, principal
Erin McCarthy, SSC member
Joshua Mates, SSC member
Maryellen Mullin, SSC member
Alison Finnegan, SSC alternate
Aaron Neimark, SSC member
Paula Larink, SSC member
Simone Peters, SSC member
Ricky Jones, SSC member

Agenda items:

1. Welcome and introductions
2. Review and approval of minutes, 9 votes for, 1 abstention
3. SSC Fundamentals discussed
 - a. Reviewed goals of academic plan
 - b. Reviewed SSC member commitments
 - c. Discussed community meetings
 - d. Discussed timeline; scorecard due in January
4. Discussion of meeting norms
Council agreed that we will have a norms discussion with a Caring School Community format
 - a. Discussed the possibility of the Code of Conduct for the school
 - b. Discussed possible norms for adding an agenda item to upcoming meetings
 - c. Discussed email vs. face-to-face or phone communication
 - d. Discussed Quorum as 6 members present (Quorum was defined as one more than half of the total number in the group.)
5. SSC Officers Election
 - a. Chair: Ricky Jones, 9 votes for, 0 votes against
 - b. Vice Chair: Joshua Mates, 9 votes for, 0 votes against
 - c. Secretary: Paula Larink, 9 votes for, 0 votes against
4. Timeline discussion
 - a. Meetings: November 12th, December 10th, January 14th
 - b. Balanced Score Card draft due January 27th
 - c. Community meetings December 3rd, 6:00p.m. -7:30 p.m.
January 7th, 6:00p.m. -7:30 p.m.
5. Skeleton agenda for next meeting
 - a. Norms discussion
 - b. Balanced Score Card discussion
 - c. Review members' homework